

2

Remove Side Edges First  
Then Fold, Crease and Tear This Stub Along Perforation

Department of Taxation  
P.O. Box 1115  
Richmond, Virginia 23218-1115

PRESORTED  
FIRST-CLASS MAIL  
U.S. POSTAGE PAID  
COMMONWEALTH  
OF VIRGINIA

**IMPORTANT TAX RETURN DOCUMENT ENCLOSED**

**THIS IS NOT A BILL**

John J Doe  
123 Main Street  
Anywhere, VA 12345-6789

Remove These Edges First  
Fold, Crease and Tear Along Perforation

Remove These Edges First  
Fold, Crease and Tear Along Perforation

TO OPEN, FOLD, REMOVE STUBS AND PULL APART

Department of Taxation  
P.O. Box 1115  
Richmond, Virginia 23218-1115  
Federal I.D. #54-6001734

PAYER'S  
name,  
address, ZIP  
code and  
federal  
identifying  
number

OMB No. 1545-0120  
OMB No. 1545-0112  
Statement for  
Recipients of  
Certain  
Government  
Payments  
Including  
Interest Income

**2011**

Copy B  
For  
Recipient

|                                                                                                                                      |                                            |                                |                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------|-------------------------------------------------------------------------|
| Recipient's Identifying Number                                                                                                       | 1. Income Tax Refunds, Credits, or Offsets | 2. Interest Paid on Tax Refund | 3. Taxable Year                                                         |
| 123456789                                                                                                                            | \$999.00                                   | \$99.00                        | 2010                                                                    |
| John J Doe<br>123 Main Street<br>Anywhere, VA 12345-6789<br><br>This information is being furnished to the Internal Revenue Service. |                                            |                                | THIS FORM TAKES<br>THE PLACE OF<br>FEDERAL FORMS<br>1099-G AND 1099-INT |

**THIS IS NOT A BILL**

**Box 1** - Shows **TOTAL OVERPAYMENT** before credits, refunds, contributions, consumer's use tax payments and offsets of state and local income tax for a previous tax year. Any refund or overpayment for this amount should have previously been issued or credited to your account. If there is an entry in this box, that amount may be taxable on your federal return if you deducted the tax paid as an itemized deduction for that year. See the instructions for Forms 1040 or 1040-A for more information.

**Box 2** - Amount of interest paid on tax refunds. This amount should be reported on your federal return.

**Box 3** - This identifies the taxable year of the refund shown in Box 1.

**Instructions to Recipient:** This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.

**\*\* Reminder \*\***

**File Electronically To Get Your Refund Faster**

It is faster and more efficient to use e-File. If you file your tax return electronically, your refund will typically be processed in about 1 week. If you file your tax return on paper, please expect your refund to take about 4 weeks.

Regardless of how you file – e-File or paper, if you request a paper refund check instead of direct deposit, please add another week to your wait time.

**[www.tax.virginia.gov](http://www.tax.virginia.gov)**

